Phone: (940) 497-2226 x402
Fax: (940) 497-4485

212 Main Street
Lake Dallas, TX 75065

Certificate of Occupancy Application

Project Information

Permit #: _____ **Texas Sales Tax** _____

Name/Description: _____

Project Address: _____ **Sq. Ft.:** _____

Lot: _____ **Block:** _____ **Subdivision:** _____

INTENDED USE OF SPACE: _____

Owner Information

Company Name: _____ **Contact Person:** _____

Street Address: _____

Primary Phone: _____ **Secondary Phone:** _____ **Email:** _____

Tenant Information

Company Name: _____ **Contact Person:** _____

Street Address: _____

Primary Phone: _____ **Secondary Phone:** _____ **Email:** _____

Does your business involve the storage, sale or use of the following: (Check all that apply)

☐ Painting with flammables	☐ Dry Cleaning Solvents	☐ Flamable/combustible liquids (10 gallons or more)	☐ Alcohol
☐ Combustible Fibers	☐ Dust producing process	☐ Floor drains in building	☐ Smoking
☐ Cellulose Nitrate Film	☐ Explosives/Ammunition	☐ Food and/or beverage processing, storage or sales	☐ Fireworks
☐ Compressed Gas	☐ Recylcing Waste	☐ Food products	
☐ Liquid Propane Gas	☐ Magnesium	☐ High piled stock (over 12' in height)	
☐ Vehicle Repair Garage	☐ Vehicles in Building	☐ Poisonous or hazardous chemicals/acids	
☐ Welding or Cutting	☐ Woodworking	☐ X-ray Development	

****Provide material data safety sheets to the Building Inspection Department listing the maximum quantity of all hazardous materials.****

It shall be unlawful to use or occupy or permit the use or occupancy of any building or premises created, erected, changed, converted or altered or enlarged in its use or structure until a Certificate of Occupancy shall have been issued by the administrative official. A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Date:** _____

Print Name: _____

OFFICE USE ONLY

Occupancy Type: _____

Occupancy Load: _____

Construction Type: _____

Zoning District: _____

Parking Spaces Required: _____

Permit Fee: _____

REQUIRED DOCUMENTS

Plot Plan (1)
Modified Building Plan (1)